

**The Shores of Caloosa Yacht and Racquet Club
Homeowners Association, Inc.**

Sandcastle Property Management
16266 San Carlos Blvd, Suite 10
Fort Myers, Florida 33908
Phone: 239-466-3330 ** Fax: 239-443-4572
administrator@sandcastlepmb.com
www.sandcastlepmb.com

NOTICE OF LEASE APPLICATION

- This form must be submitted at least (20) days prior to the start of any lease.
- **No new tenants may move into The Shores without completing and submitting this application.**

LEASED PROPERTY ADDRESS _____

LEASE PERIOD FROM _____ TO _____

UNIT OWNER INFORMATION (LESSOR) NAME(S):

PERMANENT ADDRESS: _____

PHONE: () _____ - _____ EMAIL: _____

LESSEE

LESSEE #1 NAME: _____

ADDRESS: _____

PHONE () _____ - _____ EMAIL: _____

EMPLOYER: _____ PHONE: () _____ - _____

LESSEE #2 NAME: _____

ADDRESS: _____

PHONE () _____ - _____ EMAIL: _____

EMPLOYER: _____ PHONE: () _____ - _____

VEHICLE 1: Yr/Make/Model: _____ License # _____ STATE: _____

VEHICLE 2: Yr/Make/Model: _____ License # _____ STATE: _____

Will anyone other than those listed above occupy this unit? ____ No ____ Yes

Number of permanent occupants: _____

Occupants name and relationship to lessee(s):

Name	Relationship
_____	_____
_____	_____
_____	_____

PETS: _____Y _____N HOW MANY: _____

ONLY 2 (TWO) ARE PETS PERMITTED UNDER 40LBS EACH PER THE DECLARATION OF THE ASSOCIATION SECTION 7.10

BREED: _____ NAME: _____ AGE: _____ SIZE (LBS): _____

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THE FOLLOWING ITEMS MUST BE SUBMITTED

1. Completed Application;
2. Copy of the signed lease agreement contract;
3. \$100 non-refundable lease processing fee made payable Sandcastle Property Management & Brokerage;
4. \$75 non-refundable background check fee for EACH person over 18 who will occupy the property.

LEASING AGENT INFORMATION:

AGENT NAME: _____

AGENCY NAME: _____

PHONE _____ EMAIL: _____

I have received and read a copy of The Shores of Caloosa Y&RC Homeowners Association, Inc. Governing Documents including the rules and regulations. I understand these documents and agree to comply with and be fully bound by them as long as I reside within The Shores of Caloosa Y&RC.

Date: _____

Applicant #1 Signature

Applicant #2 Signature

Property Owner's Signature

Date

Licensed Real Estate Agent

Date