

PELICAN SOUND GOLF & RIVER CLUB, INC.

ARCHITECTURAL ALTERATION APPLICATION

Sandcastle Property Management
16266 San Carlos Blvd., Suite 10
Fort Myers, Florida 33908
239-466-3330

(Please mail completed request to the above address, or fax to 239-433-4572, or email to
Administrator@sandcastlepmb.com

PLEASE MAIL OR DELIVER TO:

Architectural Review Committee
C/O Sandcastle Property Management
16266 San Carlos Blvd., Suite 10
Fort Myers, FL 33908

This is an application requesting approval for any alteration that occurs outside the exterior walls of the building, landscaping, within the lanai, or on the property including any A R C pre-approved alteration. A DESCRIPTION OF THE WORK TO BE DONE INCLUDING CONTRACTOR'S BID AND SKETCH INDICATING LOCATION, SIZE, TYPE, CONSTRUCTION, COLORS AND MATERIAL SAMPLES WHERE APPROPRIATE AND ANY OTHER PERTINENT INFORMATION MUST ACCOMPANY THIS FORM.

There is no application fee required; however, there is a \$50 fee for any POST- ALTERATION APPLICATION. Checks should be made payable to THE PELICAN SOUND GOLF AND RIVER CLUB, INC.

Neighborhood Association _____

Neighborhood Association President _____

Date _____

Name _____

Address of proposed change _____

Mailing address, if other than unit _____

Home Telephone _____ Work Telephone _____

E Mail Address _____

General description of proposed change:

Adopted February 26, 2003, Revised April 9, 2003, Revised December 4, 2003, Revised April 6, 2004

If approval is granted, it is not to be construed to cover approval of any County Code requirements. A building permit from Lee County Building Department is needed on most property alterations and/or improvements. **Owner/contractor must secure a Pelican Sound PERMIT from the Property Manager's office and post it in a visible place on the property BEFORE construction begins.**

As a condition precedent to granting approval of any request for a change, alteration or addition, to an existing basic structure, the applicant, heirs, and assigns thereto, hereby assume sole responsibility for repair, maintenance or replacement of any such alteration or addition.

It is understood and agreed that **THE PELICAN SOUND GOLF & RIVER CLUB INC. AND/OR THE NEIGHBORHOOD ASSOCIATION** is not required to take any action to repair, replace, or maintain any such approval change, alteration, or addition, or any damage resulting therefrom for any reason to the existing original structure, or any other property.

THE HOMEOWNER ASSUMES ALL RESPONSIBILITY AND COST FOR ANY ADDITION OR CHANGE AND ITS FUTURE MAINTENANCE AND REPAIRS.

Homeowner understands that any approval is contingent upon the completion of alterations in a workmanlike manner and in accordance with the approved plan and specifications for said alterations.

Homeowner understands that the authority to perform an alteration granted by this application will automatically expire if work is not commenced within **six months (182) days** following approval and completed within **one year (365 days)**. Completion time shall not extend beyond 180 days after commencement of work or other timeframe authorized by the Architectural Review Committee.

Signature of Owner _____ Date _____

Signature of Owner _____ Date _____

REMINDER: Include all information: brochures, colors, samples of materials, sketches, bid, etc. where appropriate with this application. Incomplete information will result in the application to be redated and a delay of the ARC and Neighborhood Board review

The Pelican Sound Architectural Review Committee has **forty-five (45) days** after receipt of submission of all specifications and samples to approve or disapprove plans submitted to it or to request additional information that may be required. If approved, it will be sent to the Neighborhood Architectural Review Board or The Neighborhood Board of Directors, which may require stricter standards or modifications.

ACTION BY THE PELICAN SOUND ARCHITECTURAL REVIEW COMMITTEE

Date Received by Pelican Sound A R C _____

Approved as Requested

Approved subject to the following conditions/modifications:

Disapproved for the following reasons:

Signature of Pelican Sound A R C Member _____ Date _____

Signature of Pelican Sound A R C Member _____ Date _____

ACTION BY THE NEIGHBORHOOD ARC/BOD REVIEW COMMITTEE

Date Received by Neighborhood ARC/BOD: _____

Approved as Requested

Approved subject to the following conditions/modifications

Disapproved for the following reasons:

Signature of ARC/BOD Neighborhood Member _____ Date _____

Signature of ARC/BOD Neighborhood Member _____ Date _____

**THE NEIGHBORHOOD ARC/BOD WILL RETAIN A COPY, COPY THE OWNER AND
RETURN THIS REVIEWED ORIGINAL APPLICATION TO THE PROPERTY MANAGER.
THE ORIGINAL WILL BE STORED IN THE PSGRC ARC FILES.**
